MEDINA COUNTY EMERGENCY SERVICE DISTRICT 1
PO BOX 1037
CASTROVILLE, TEXAS 78009

MEETING MINUTES
WEDNESDAY, July 08, 2026 7:00 PM
Meeting Location: Medina County Precinct 2 Bldg. Courtroom, 8366 FM 471 S, Castroville, TX 78009

I. OPEN MEETING:

1. CALL TO ORDER and ROLL CALL:
President Marvin Dziuk called the meeting to order at 7:00 pm and established a quorum with commissioners Jenny Ferren, Gary Foster, Leroy Haby, and Tom Page. Also present were Fire Chief Clinton Cooke, Assistant Chief Sarah Windsor, District Administrator Polly Edlund, Accounts Payable Associate Cynthia Stanukinos and Citizen Terry Beck.

1 - A. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS:
President Dziuk requested all in attendance to rise, face the United States and Texas flags and pledge their allegiance to each. President Dziuk thanked all for their participation.

1 - B. INVOCATION:
President Dziuk called upon Fire Chief Cooke to do the invocation. Chief Cooke gave the invocation; asking for protection, guidance, safety.

1 - C. INTRODUCTION OF ANY SPECIAL GUEST(S)/RECOGNITIONS:
None

2. CITIZEN COMMENTS:
President Dziuk recognized Mr. Terry Beck as a past ESD Board Commissioner and called upon Mr. Beck who had signed up to speak under both Citizen comments, and items 4-C and 4-D (*See 4-C & 4-D agenda items for his comments*). Mr. Beck expressed his concerns related to changes made to an Organizational Chart and asked the Board to consider his recommendations and suggested changes to the organizational structure of the district, for added financial due diligence and administrative oversight due to all the expansion and recent growth within the district.

3. ADMINISTRATION – DISCUSSION AND RESOLUTIONS/ACTIONS ON THE FOLLOWING:

3 - A. REVIEW AND APPROVE MINUTES OF JUNE MEETING:
Commissioner Foster moved to approve the June meeting minutes as presented. Commissioner Page seconded his motion. The motion passed 4-0.

3 - B. FINANCIAL REPORTS, BUDGET VS. ACTUAL, AND APPROVAL FOR PAYING BILLS AND APPROPRIATE TRANSFERS:
Chief Cooke presented the details of the June financial report which covered October 1, 2025, through June 2026. (See Financial Summary & Financial Reports for details) Chief Cooke also presented recent transactions and bank fund balances in each account. There were pending budget amendments that were still needed before the end of year. Following board discussion regarding end of year cash flow, capital purchases, and EMS revenues, Commissioner Ferren moved to approve the financial report as presented, authorizing the paying of the bills and appropriate transfers. The motion was seconded by Commissioner Haby. The motion was approved with a 4-0 vote.

3 - C. SALES TAX REPORT (YTD):
The 2025-2026 JULY deposit had dropped prior to the meeting and was noted in the Chief's financial report, $263,162.92. Bringing the total 'net' deposits for the year to $2,138,349. This was 67.88% of the MCESD#1's 'gross' budget total $3,150,000. The Commissioners also discussed future sales tax trends for the remainder of the 2025-2026 fiscal year. The information was accepted by the board and there was no action necessary. Staff was asked to update the sales tax report in TEAMS July meeting folder for record.

3 - D. MCAD Valuations for the MCESD1's 2026-2027 Fiscal Budget Year – Update:
Chief Cooke reminded the board that the final valuation figures would not be certified until the end of July, however, he had information within his budget summary, and he would review this under the next agenda item, 3-E.

3 - E. DISCUSSION ON MCESD#1'S 'PROPOSED' BUDGET & TAX RATE FOR 2026-2027 FISCAL YEAR:
Fire Chief Cooke reviewed the Fiscal Year 2026-2027 Budget Development Summary and Update document with the Board. After budgetary discussions with the board, Commissioner Page moved to leave the proposed tax rate at 10 cents per/ $100 valuation. Commissioner Ferren seconded his motion. The MCESD#1 commissioners unanimously approved publishing the 'proposed' tax rate at 10 cents per $100 valuation.

3 - F. CONSIDER AND APPROVE AMENDING 2025-2026 FISCAL YEAR BUDGET:
Chief Cooke requested no action on this item on this month's agenda to allow for additional time to put all the documents together. The Commissioners took no action on this item.

3 - G. CONSIDER AND APPROVE RESOLUTION AUTHORIZING PRESIDENT MARVIN DZIUK TO EXECUTE CLOSING DOCUMENTS FOR REAL ESTATE LOAN WITH CASTROVILLE STATE BANK:
Chief Cooke explained that this item was for the financing of the maintenance facility located at 11464 Ney Avenue in LaCoste. He had worked with the Castroville State Bank on the financial loan documents, and the resolution was needed for President Dziuk to sign the loan documents. President Dziuk noted that his last name needed to be corrected on the final draft, to "Dziuk". Commissioner Ferren moved to approve the resolution as amended. Commissioner Page seconded her motion. The motion was approved 4-0. Staff would get corrected resolutions to President Dziuk to sign.

3 - H. CONSIDER AND APPROVE RESOLUTION AUTHORIZING PRESIDENT MARVIN DZIUK TO EXECUTE CLOSING DOCUMENTS FOR PURCHAS OF REAL PROPERTY LOCATED AT 11464 NEY AVENUE, LACOSTE, TX.
Chief Cooke explained that he had been working with Stewart Title on the purchase documents, and this was the resolution needed to authorize President Dziuk to sign the documents at closing. Chief Cooke noted the same correction on President's last name was needed on this document too. Commissioner Ferren moved to approve the resolution as amended. Commissioner Page seconded her motion. The motion was approved 4-0.

4. FIRE CHIEF'S REPORTS – DISCUSSIONS AND ACTIONS ON THE FOLLOWING:
4 - A. FIRE CHIEF'S REPORT – PROJECT UPDATES:
Chief Cooke gave the Fire Chief's report for the prior month of June, see report for details. Discussion followed related to EMS costs, staffing, and units required for operations. No action was necessary.

4 - B. STATION #14 – PROJECT UPDATE(S):
Chief Cooke had sent a Dockery update to Commissioner Page for review. They were now looking at slowing down the project for a few months, allowing the first payment to hit 2 years away, in budget planning FY 2027-2028. Giving time for data center revenues to hit.

4 - C. STATION #12 – PROJECT UPDATE(P):
Chief Cooke noted the total including the driveway and additional concrete was approximately $60K. The spray foam invoice for $5,500 had been sent to Mico 501c3 to pay.

Terry Beck was recognized by President Dziuk to present his concerned citizen comments under this item. Mr. Beck recapped a meeting he had previously held with President Dziuk, Commissioner Foster, and Fire Chief Cooke. President Dziuk thanked Mr. Beck for his time. He asked if any MCESD1 commissioners had any questions for Mr. Beck. There was no additional discussion, and no action was taken on this agenda item.

4 - D. CONSIDER AND APPROVE PRESENTING THE MICO VOLUNTEER FIRE DEPARTMENT ASSOCIATION WITH TRANSITION DOCUMENTS:
Chief Cooke presented the Board with a Mico Volunteer Fire Department by-laws transition document for consideration to be presented to the Mico VFD Board. Commissioner Page moved to approve presenting the Mico VFD Association with the Transition Documents/ New by-laws. Commissioner Foster seconded his motion. The motion passed with a 4-0 vote.

5. NEW OR UPCOMING DISTRICT DEVELOPMENT(S) - DISCUSSION AND ACTIONS ON THE FOLLOWING:
Chief Cooke briefed the board on the new subdivision, Flat Creek which had started building homes. He noted the district is growing increasingly every day. There was no action required by the board.

6. OLD BUSINESS – DISCUSSION AND ACTIONS ON THE FOLLOWING:

6 - A. DISCUSSION AND POSSIBLE ACTION ON POLICY #044 – RESERVE FUND BALANCE POLICY:

The board took no action on this agenda item.

7. NEW BUSINESS – INTRODUCTION OF ANY NEW BUSINESS

7 - A. MONTHLY MEETING – AUGUST 12TH @ 7:00pm (Meeting to Vote on Budget & Tax Rate)

The board tentatively scheduled the next board meeting of the MCESD#1 for Wednesday, August 12th, at 7:00pm at the Medina County Pct. 2 Bldg. Courtroom. The date and time will be confirmed when the agenda is posted.

8. ADJOURN

Commissioner Ferren moved to adjourn the meeting. Commissioner Page seconded his motion. The motion passed 4-0. President Dziuk closed the meeting at 8:15 pm.

RESPECTFULLY SUBMITTED,

GARY FOSTER, SECRETARY

MCESD1 PRESIDENT

MARVIN DZIUK, PRESIDENT