

**MEDINA COUNTY EMERGENCY SERVICE DISTRICT 1
PO BOX 1037
CASTROVILLE, TEXAS 78009**

MEETING MINUTES

WEDNESDAY, AUGUST 12, 2026 7:00 PM

Meeting Location: Medina County Precinct 2 Bldg. Courtroom, 8366 FM 471 S, Castroville, TX 78009

I. OPEN MEETING:

1. CALL TO ORDER and ROLL CALL:

President Marvin Dziuk called the meeting to order at 7:00 pm and established a quorum with commissioners Jenny Ferren, Gary Foster, Leroy Haby, and Tom Page. Also present were Fire Chief Clinton Cooke, Assistant Chief Sarah Windsor, EMS Chief Vaughn Miller, District Administrator Polly Edlund, Accounts Payable Associate Cynthia Stanukinos.

1 - A. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS:

President Dziuk requested all in attendance to rise, face the United States and Texas flags and pledge their allegiance to each. President Dziuk thanked all for their participation.

1 - B. INVOCATION:

President Dziuk called upon Fire Chief Cooke to do the invocation. Chief Cooke gave the invocation; asking for protection, guidance, and safety.

1 - C. INTRODUCTION OF ANY SPECIAL GUEST(S)/RECOGNITIONS:

None

2. CITIZEN COMMENTS:

None

3. ADMINISTRATION – DISCUSSION AND RESOLUTIONS/ACTIONS ON THE FOLLOWING:

3 - A. REVIEW AND APPROVE MINUTES OF JUNE MEETING:

Commissioner Foster moved to approve the July meeting minutes as presented. Commissioner Page seconded his motion. The motion passed 4-0.

3 - B. FINANCIAL REPORTS, BUDGET VS. ACTUAL, AND APPROVAL FOR PAYING BILLS AND APPROPRIATE TRANSFERS:

Chief Cooke presented the details of the July financial report which covered October 1, 2025, through July 2026. (See Financial Summary & Financial Reports for details) Chief Cooke also presented recent transactions and bank fund balances in each account. There were pending budget amendments for the year that would be discussed later in the meeting under agenda item 3E. Following board discussion regarding end of year cash flow, estimated startup training costs, Medina County ESD#4's end of year budgetary requirements, and EMS revenues, Commissioner Ferren moved to approve the financial report as presented, authorizing the paying of the bills and appropriate transfers. The motion was seconded by Commissioner Page. The motion was approved with a 4-0 vote.

3 - C. SALES TAX REPORT (YTD):

The 2025-2026 August deposit had dropped prior to the meeting and was noted in the Chief's financial report, \$434,272.09. Bringing the total 'net' deposits for the year to \$2,572,621.23. This was 81.67% of the MCESD#1's 'gross' budget total \$3,150,000. The Commissioners also discussed current and future sales tax trends for the remainder of the 2025-2026 fiscal year. The information was accepted by the board and there was no action necessary.

3 - D. MCAD FINAL CERTIFIED VALUATIONS FOR THE MCESD1's 2026-2027 FISCAL BUDGET YEAR:

Chief Cooke reviewed the final certified valuations with the board that had been certified by Medina County Appraisal District on July 27th, 2026. This year's grand total valuations came in at 4,105,990,568. The grand total included both the certified total and those still under ARB review. Chief Cooke noted that the preliminary valuations had reported 4.4 in total valuations for this coming year; however, the district's final certified valuations total came out to 4.1. One notable reason was that a data center filed during the protest period, and was granted a fairly substantial reduction on internal contents property which ultimately effected our final certified valuation totals.

3 - E. CONSIDER AND APPROVE AMENDING 2025-2026 FISCAL YEAR BUDGET:

Fire Chief Cooke reviewed the proposed amendments to the 2025-2026 Budget (See 2025-2026 Amendments Document). After answering all questions from commissioners and a short overview of current and future expectations on capital apparatus costs, Commissioner Ferren moved to approve the amendments to the 2025-2026 budget as presented. Commissioner Foster seconded her motion. The motion was approved with a 4-0 vote.

3 - F. DISCUSSION AND RE-APPROVE THE MCESD#1'S 'PROPOSED' TAX RATE FOR THE 2026-2027 FISCAL BUDGET YEAR:

The district had previously adopted its truth and taxation calendar to approve the 'proposed' rate at its July meeting; however, the rules also state that the calculation worksheet must be prepared and posted before a taxing entity can adopt the 'proposed' rate, so the board will need to re-approve its proposed rate in its August meeting for the Fiscal Year 2026-2027 Budget. After discussions with the board, Commissioner Ferren moved to approve the 'proposed' tax rate at 10 cents per/ \$100 valuation. Commissioner Page seconded her motion. All five MCESD#1 commissioners unanimously approved publishing the 'proposed' tax rate at 10 cents per \$100 valuation. The public notice will be published again in the newspaper.

4. FIRE CHIEF'S REPORTS – DISCUSSIONS AND ACTIONS ON THE FOLLOWING:

4 - A. FIRE CHIEF'S REPORT – PROJECT UPDATES:

Chief Cooke gave the Fire Chief's report for the prior month of July, see report for details. No action was necessary.

4 - B. STATION #14 – PROJECT UPDATE(S):

Chief Cooke had received the proposal from Debra Dockery and would include it on the next agenda. Nothing was needed for tonight's meeting.

5. NEW OR UPCOMING DISTRICT DEVELOPMENT(S) - DISCUSSION AND ACTIONS ON THE FOLLOWING:

Chief Cooke briefed the board on 50 new homes coming to the new Flat Creek subdivision. The Woodlands subdivision had taken off, and the new Viera development along Potranco road had expectations for 2100 homes. He noted the district is growing every day. There was no action required by the board.

6. OLD BUSINESS – DISCUSSION AND ACTIONS ON THE FOLLOWING:

6 - A. MICO VOLUNTEER FIRE DEPARTMENT TRANSITION – UPDATE:

Chief Cooke noted in his Chief's report that the Mico VFD Board had been presented with the new transition by-laws, and in accordance with the current Mico VFD by-laws, they would read the new by-laws at three meetings and then vote on them. The first meeting and reading to take place next week. Nothing in his discussions with them suggested there was any opposition to the process. They also reported the current President had resigned. There was no action required by the MCESD#1; however, President Dziuk asked that this item be left on the district's agenda until the process was completed.

7. NEW BUSINESS – INTRODUCTION OF ANY NEW BUSINESS

7 - A. MONTHLY MEETING – SEPTEMBER @ 7:00pm (Meeting to Vote on Budget & Tax Rate)

The board tentatively scheduled the next board meeting of the MCESD#1 for Wednesday, September 16th, at 7:00pm at the Medina County Pct. 2 Bldg. Courtroom. The date and time will be confirmed when the agenda and public notice are posted.

II. PUBLIC HEARING:

1. OPEN HEARING ON THE MCESD#1's 'PROPOSED' TAX RATE FOR 2026-2027 BUDGET YEAR

District Administrator Edlund explained that the hearing would need to be re-scheduled for the September 16th meeting, and the public notice would also be re-published, for the same reasons explained above under agenda item 3-F. No one was present for any citizen comments, and the Hearing was re-scheduled for the September meeting.

III. EXECUTIVE SESSION – CLOSED MEETING:

1. The MCESD#1 Board of Commissioners will meet in closed executive session as authorized by Tex. Gov't. Code Chapter 551 under one or more of the following sections Texas Government Code: *Section 551.071, Consultation with Attorney and/or 551.074 Personnel Matters.*

A. Discussion and possible action regarding Personnel matters.

Commissioner Ferren moved to meet in closed executive session under section 551.071 and/or 551.074 as noted above to discuss personnel matters. Commissioner Page seconded her motion. The motion was approved 4-0 and the Board of Commissioners along with Fire Chief Cooke entered into Executive session at 8:03 pm.

Commissioner Page moved to adjourn the executive session. Commissioner Foster seconded his motion, the motion was approved with a 4-0 vote. President Dziuk adjourned the executive session at 8:32 pm.

III. RECONVENE IN OPEN SESSION:

1. OPEN MEETING: CALL TO ORDER and ROLL CALL:

President Marvin Dziuk called the meeting back to order at 8:33 pm and established a quorum with Board Vice President Tom Page, Board Treasurer Jenny Ferren, Board Secretary Gary Foster, and Board Assistant Treasurer Leroy Haby. Also present were Fire Chief Clinton Cooke, Assistant Chief Sarah Windsor, EMS Chief Vaughn Miller, District Administrator Polly Edlund, Accounts Payable Associate Cynthia Stanukinos.

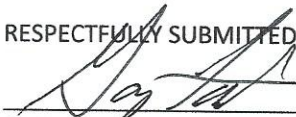
2. DISCUSSION AND POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION ON EXECUTIVE SESSION ITEM A. ABOVE:

Commissioner Ferren moved to proceed as deliberated in executive session. Commissioner Foster seconded her motion. The motion passed with a 4-0 vote.

3. ADJOURN

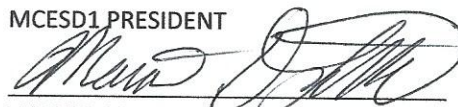
Commissioner Page moved to adjourn the meeting. Commissioner Foster seconded his motion. The motion passed 4-0. President Dziuk closed the meeting at 8:34 pm.

RESPECTFULLY SUBMITTED,



GARY FOSTER, SECRETARY

MCESD1 PRESIDENT



MARVIN DZIUK, PRESIDENT